**The Mind Association Conference Grant Application**

**A. Scheme Details**

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| **1. Grant applied for (MAJOR or MINOR):** |

**B. Applicant Details**

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| **2. Name of applicant(s) (including title):** | **3. Institution (including department title):** |
| **4. Address:** | |  | | --- | | **5. E-mail:** | | **6. Telephone:** | |
| **7. Applicant Status (e.g., conference organiser):**  **If the applicant is a graduate student, provide the name of the faculty member charged with supervising the conference:** | |

**C. Event Details I**

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| **8. Application in the November/April round** (Delete as appropriate) | **9. Date of Application:** |
| **10. Conference Title:** | |  |  | | --- | --- | | **11. Location:** | **12. Date of Conference:** | |
| **13. Amount Requested: £** | |

**D. Event Details II**

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| **14. Is the conference open to all? YES/NO** (Delete as appropriate) |
| **15. Is the conference an annual event that was funded by The Mind Association last year?** (Delete as appropriate)  **YES/NO** |

**E. Event Details III**

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| **16. State the aims and purpose(s) of the conference. Be sure to indicate any specific purposes for the grant (e.g., subsidising travel expenses) (continue on a separate page if necessary):** |
| **17. Provide the names of all invited speakers as well as their institutional affiliations:** |
| **18. List those speakers who are junior faculty (i.e. lecturers or equivalent):** |
| **19. Explain how your organization of the conference adheres to BPA/SWiP Good Practice Scheme (**<http://bpa.ac.uk/resources/women-in-philosophy/conferences-seminars>**):** |

**E. Event Details IV**

If you require more space, you can do one of the following: 1) add more cells to the default table, 2) continue on a separate page, 3) provide your own spreadsheet.

**20. Estimated total expenditure**

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| --- | --- |
| **Category** | **Amount** |
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| **GRAND TOTAL** |  |

**21. Estimated total income**

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| **Category** | **Amount** |
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| **GRAND TOTAL** |  |

Note: you will be asked to give itemised accounts of total expenditure and income in the conference report form (p. 4).

**E. Event Details V**

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| **22. Provide details of all other sources of funding that have been or will be applied for. Be sure to include the amounts awarded; also indicate those that were unsuccessful:** |

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| **23. Conference website address (if one exists):** |

**Conditions Attached to Receipt of a Grant**

1. The Mind Association’s support should be acknowledged in all publicity about the conference (website, CFPs, mailing-list announcements, etc.).
2. No later than three months after the event, a completed conference report form must be sent to the Association. The form is available on The Mind Association’s website (<http://www.mindassociation.org>).
3. Funds will be released only once a completed conference report form has been approved by the Mind Association executive.

**Submitting the Application**

Please email the completed form to the Director of the Mind Association, Prof. Julian Dodd, at [mindassoc@gmail.com](mailto:mindassoc@gmail.com).